**MONAGHAN TOWNSHIP BOARD OF SUPERVISORS**

**March 11, 2024, MINUTES**

**6:00 p.m.**

Pledge to the Flag

**I. CALL TO ORDER**

Chairman Pawelski called the regular meeting to order at 6 p.m. in the meeting room of the offices of Monaghan Township. Also present were Vice Chair Schreffler and Supervisor Allen.

Also present were Secretary/Treasurer Chelssee Smith, Township Engineer Dan Perva and Township Solicitor Frank Sluzis.

**II.** **PUBLIC SAFETY REPORT**   
Motion to approve report from the Carroll Township Police Department.

Motion: Allen   
Second: Schreffler Vote: 3-0

**III. APPROVAL OF MINUTES**

1. February 12, 2024, meeting minutes

Motion to approve the February 12, 2024, meeting minutes.

Motion: Schreffler  
 Second: Allen Vote: 3-0

**IV. PUBLIC COMMENT**Mark Mccurdy, 125 Chestnut Grove Rd and a resident of Carroll Township, owns property adjacent to Memphord Estates. Mr. McCurdy would like to enter his property from the Monaghan Township side in order to timber his trees. He brought in paperwork for a temporary easement to get to his property for 30 days. The Board of Supervisors asked Dan Perva, township engineer, to look over the documents, but he explained that the Township doesn’t own the property. It is owned by an HOA for Memphord Estates that no longer exists.

Shawn Harring, 201 Big Oak Rd, reported that the 30MPH speed limit near his house is laying alongside road. He wanted to make the road crew aware so that it can be fixed.

**V. PERSONS TO BE HEARD – None**

**VI. SUBDIVISIONS/LAND DEVELOPMENT – None**

**VII. TREASURER’S REPORT**

The Board reviewed the Treasurer’s Report.

Motion to accept the Treasurer’s Report.

Motion: Schreffler  
 Second: Allen Vote: 3-0

Motion for the Credit Card Payment for February for $1,460.25.

Motion: Allen

Second: Schreffler Vote: 3-0

Resolution 2024-4 (Authorizing bills paid between meetings for an aggregate of $1,500.00)  
Motion: Pawelski  
Second: Schreffler Vote: 3-0

**VIII. TOWNSHIP REPORTS**

**A. Township Secretary**

The Board reviewed the Secretary’s Report.

Motion to accept the Secretary’s Report.

Motion: Schreffler

Second: Allen Vote: 3-0

Motion to buy a paper shredder up to $500.00.

Motion: Pawelski

Second: Schreffler Vote: 3-0

**B. Township Solicitor**

The Board reviewed the Solicitor’s Report.

Motion to accept the Solicitor’s Report.

Motion: Pawelski  
Second: Allen Vote: 3-0

**C. Zoning Officer/Engineer**

Motion to accept the Zoning Officer Report.

Motion: Schreffler

Second: Allen Vote: 3-0

Engineering Updates:

* Fisher Run – KPI will have paperwork ready to advertise for bids in April.   
  Motion to authorize KPI to advertise the Fisher Run Culvert Replacement bid in the Dillsburg Banner.  
  Motion: Pawelski   
  Second: Schreffler Vote: 3-0
* Messiah University – No update.
* Roads:   
   Big Oak Road – KPI would like to advertise for bids the week of March 11, 2024.   
  Motion for KPI to advertise for bids for the full depth reclamation on Big Oak Rd.  
  Motion: Pawelski   
  Second: Allen Vote: 3-0
* Intersection of Wharf and Siddonsburg Roads – LTAP does not recommend additional study of the road.

Motion to approve the appraisal contract for the easement property in Memphord Estates.  
Motion: Pawelski  
Second: Schreffler Vote: 3-0

Motion to accept the Zoning/Engineer’s Report.

Motion: Schreffler

Second: Allen Vote: 3-0

**D. Emergency Management Coordinator - None**

**E. Fire Company**The Board of Supervisors reviewed the Fire Company reports for January and February 2024.

Motion to accept the Fire Company report for January and February 2024.   
 Motion: Pawelski  
 Second: Schreffler Vote: 3-0

**F. Sewage Enforcement Officer**

The Board reviewed the Sewage Enforcement Officer Report.

Motion to accept the Sewage Enforcement Officer Report.

Motion: Allen

Second: Schreffler Vote: 3-0

**G. Road Foreman**

Supervisor Allen reported on road crew activities for February, which included plowing and salting roads, cleaning up trees from the storm, and digging out and patching holes on Mountain Rd, Big Oak Rd and Ridge Rd.

Motion to accept the Road Foreman’s Report.

Motion: Schreffler

Second: Pawelski Vote: 3-0

**H. Planning Commission- None**

**IX. CORRESPONDENCE TO BOARD MAIL LIST**

**X. UNFINISHED BUSINESS**

A. New Building – The Board met with ECI and Lobar to discuss next steps of a new building.   
Motion for KPI to reach out to Lobar Associates for an engagement with Monaghan Township for the construction of a new Municipal building.

Motion: Pawelski   
Second: Schreffler Vote: 3-0

**XI. NEW BUSINESS**

1. Appraisal Contract for Memphord Estates Stormwater Basin – discussed under Engineer report.

**XII. PAYMENT OF BILLS; BILL LIST 2024-3.**

The Board reviewed and discussed the bills list for March 11, 2024, in the amount of $50,158.61.

Motion to approve payment of the Bills List 2023-3 for March 11, 2024, in the amount of $50,158.61.

Motion: Schreffler

Second: Pawelski Vote: 3-0

Public Comment  
Shawn Harring, 201 Big Oak Rd, asked about he weight limit on the one-lane humpback bridge on Grantham Road. No signs are posted. KPI will follow up on the weight limit of that bridge and, if needed, speak with Messiah U. about the on the big trucks that are crossing the bridge from their construction site.

**XIII. ADJOURNMENT**

Motion to adjourn the meeting at 7:40 pm.

Motion: Allen  
 Second: Schreffler Vote: 3-0

Respectfully submitted,

Chelssee Smith, Secretary

Minutes approved at meeting held on\_\_\_\_\_\_\_\_\_\_\_\_\_

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Chairman, Monaghan Township Board of Supervisors