

Monaghan Township Comfort Station Plan

Scope

1. This plan will provide the framework, parameters, and procedures for establishing and managing a comfort station
2. This plan will follow NEMA- the Northern York County Unified Emergency Management Agency's Comfort Station Standard Operating Procedures and Plan Annex

Situation & Assumptions

1. Any need for a comfort station will most likely affect the entire region and not just a single municipality
2. NEMA- the Northern York County Unified Emergency Management Agency maintains procedures and staff for comfort stations in the region
3. The municipal building located at 202 South York Rd can hold up to 10 residents
4. Each member municipality is recommended to provide provisions for up to 10 residents should a comfort station be needed

Parameters

- Temperature extremes for more than 48 hours (Lower than 35 or greater than 95)
- Anticipated or current power outage
- Severe weather event
- Resident contacts with need

Concept of Operations

NEMA will provide:

Trained comfort station staff
Station signage

Monaghan Township will provide

Point of Contact (EMC)
Light refreshments
Seating for up to 10 residents

Procedures

- Upon notification of one of the parameters being met, NEMA will ensure the phone line is active and will prepare staff for managing a comfort station
- Each member municipality will be provided with contact info and the NEMA number along with any open locations
- NEMA will first attempt to assist resident in finding alternate means of housing or sheltering, if unable will route to the closest comfort station
- The EMC will be notified who will notify municipal staff as appropriate
- NEMA will provide staff